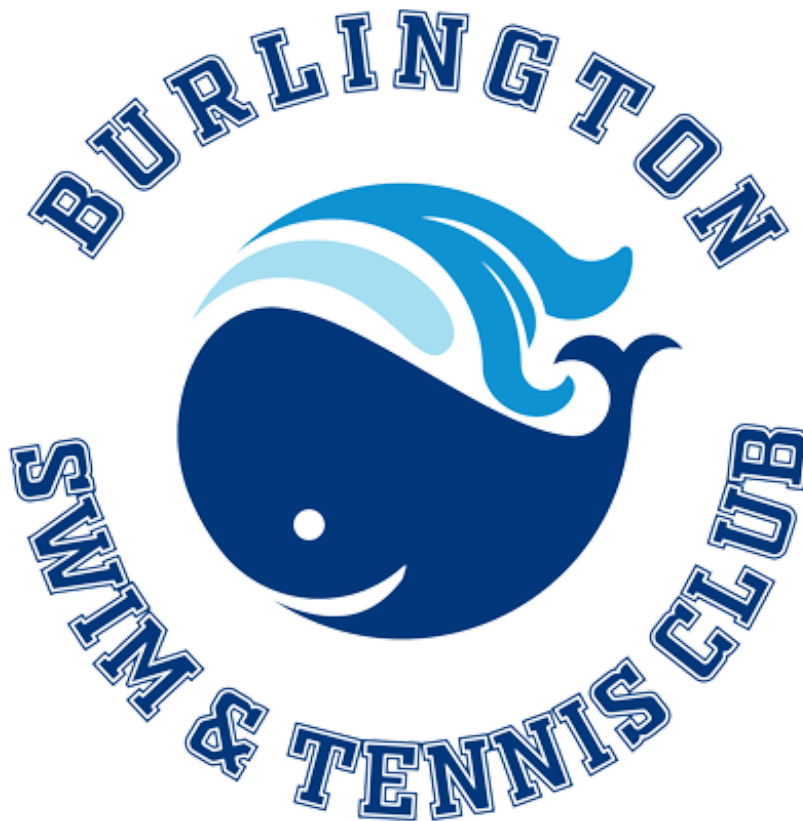


# **Burlington Swim & Tennis Club**

## **2026 Membership Guide**



**Welcome to all of our new families and to those of you returning for another great summer! Please take some time to review this document carefully so that you are familiar with the club policies and expectations.**

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# 1. Operations Overview

The Burlington Swim & Tennis Club is a nonprofit, volunteer operated pool/tennis/ social club. We depend on you – our members – to help make the club the best it can be. Paid staff members, who are responsible for the day-to-day operation of the club, report to a volunteer Board of Directors. The Board of Directors volunteer year-round, behind the scenes, to plan for the upcoming season, hire staff, schedule maintenance, pay the bills, and ensure the smooth daily functioning of the Club both on and off season.

## Board of Directors

The Board of Directors is accountable to a group of corporate members who collectively own the Club and are responsible for the long-term Club governance.

Your current Board Members are:

- Julie Kim (President)
- Kim Solomon (Secretary)
- Tara Small (Treasurer)
- Julie Cullen
- Craig Foster
- Rosie Smith
- Kim Tolpa
- Samantha Levine
- CJ Valle

## BSTC Managers and Program Leaders

We are incredibly excited to welcome this entire team of leaders to the BSTC family. Each member of this group brings experience, expertise, and excitement to their role and we are looking forward to seeing our departments, programs, and community flourish this season.

**General Managers: Abby Day (returning), David Spenard (returning), and Bridget Reynolds. Casey Callahan (returning) may also be subbing later in the season when needed.**

They will be around the club daily, so make sure to say hello and let them know about any general club questions or concerns you may have.

### **Snack Shack Lead: Caroline Beane**

We're happy to welcome Caroline back in the role of snack shack manager/shopper. If you have ideas or suggestions for the "menu", let her know to help restock the shelves!

### **Swim Team Lead: Henry Brown**

We are thrilled that Henry will be returning as head coach of the swim team, and lead instructor for lessons. Look for him on the pool deck, where he can fill you in on these programs!

### **Tennis Program Lead: Chris Pugliese**

Another huge welcome back to Chris Pugliese, who will run the tennis team and lessons. Catch up with him on the courts with your questions & ideas!

## 2. General Policies

The Board of Directors has established the following guidelines for the health, safety and enjoyment of all club members:

### **Personal Responsibility**

All persons using the club facilities do so at their own risk. BSTC accepts no responsibility for any accident, injury or loss on the premises. The cost of any property damage will be charged to the responsible member. Members are responsible for ensuring that their children and guests observe these rules out of respect for the Club and those around them.

### **Personal Property**

BSTC will not be responsible for personal property lost or damaged anywhere on BSTC premises. Items found on the premises should be placed in the Lost and Found inside the Clubhouse. If the item is valuable, please give it to a staff member so we can help locate its owner. The Club has no facilities for checking valuables.

### **Prohibited Activities**

**No pets** are permitted on the club premises.

**No smoking** is permitted anywhere on club grounds.

### **Volunteering**

BSTC is member owned and operated. We rely heavily on our members to volunteer for improvement projects and running activities. We encourage you to get involved as much as possible, as it will not only make our club a better place, but it will greatly enrich your club experience and our sense of community. If you would like to volunteer or have ideas for new activities, please contact us at [gobstc@gmail.com](mailto:gobstc@gmail.com).

Here is a list of possible Volunteer opportunities: [2026 Volunteer Opportunities](#)

**Teen/Tween Volunteering:** There are a number of opportunities throughout the season for teens and tweens to earn volunteer hours that they may need in conjunction with school or religious requirements. For more information, please email us at [gobstc@gmail.com](mailto:gobstc@gmail.com).

If your family is unable to commit **5 hours of volunteer time**, you may opt out of volunteering by making a \$250 donation through your account anytime before or during the season.

### **BSTC Membership Wristbands**

All members (except children who have not yet passed a swim test) will be given a membership wristband. Wristbands **must** be worn at all times by all members while on BSTC property. The wristbands not only serve to identify members, but more importantly, they help the lifeguards keep track of children in the pool. The wristbands are color-coded based on swim ability. Wristbands will be given to children under 14 after participating in a swim test with a lifeguard. Children may take the swim test as many times as needed throughout the season. Children without a wristband will not be allowed in the big pool without an adult in arm's reach.

### **Lost or Forgotten Wristbands**

If a member forgets his/her wristband, a guest wristband may be obtained at the check-in desk, snack shack, or lifeguard station (if checking band color for kids). If you lose your wristband, you may purchase a new one at the snack shack for \$5. Fraudulent or intentional misuse of membership wristbands may result in forfeiture of membership as determined by the Board of Directors. You may NOT purchase an extra wristband so that your friends may use it to avoid guest fees.

### **Activities**

All Club sponsored activities are included in the price of a family membership fee unless otherwise posted. We will have staff coordinating daily activities during the week for a variety of interests. In addition, the social committee will plan a variety of adult and family events. Please see the [BSTC calendar](#) for this season's events and activities.

### **Kitchen/Function Room**

The kitchen in the function room is available for food storage, but not for cooking/food preparation. **The cleanliness of the club is everyone's responsibility.**

Members may use the refrigerators in the upstairs kitchen for storing food such as birthday cakes, barbeque food, etc. for use **that day**. Please do not store personal food items long-term. Members are welcome to use trays and utensils from the kitchen, but must wash and return them.

Please do not use the ice in the freezers to fill coolers, etc. If there is ice in there, it has been purchased by the club for Snack Shack use only.

Children are not allowed upstairs in the kitchen/function room. They should not be going in and out of the kitchen to retrieve food. There is absolutely NO playing, running through, running up and down the stairs, etc.

### **Clubhouse (Downstairs)**

Inside the clubhouse there is a picnic table and a small play area where the kids can get out of the sun for a bit. There are a few toys in this area that have been donated by club members. There is also a Book Nook with books available to borrow. If you would like to donate toys for the play area, we welcome it, but we ask that they be the type of toys that are easy to wipe down (no soft dolls, stuffed animals, or toys with lots of pieces). Children are welcome to play in this area but, we ask that parents monitor their child's behavior and assist with cleanup.

### **Grill & Propane**

There are two grills available for member use. As a courtesy to other members, please clean the grill after each use. Please notify a manager if the propane tank is getting low.

### **Photography Policy**

During swim meets, photography is limited to the sides of the pool and prohibited at the start or turn end of the pool. During regular club hours, including lessons, please refrain from photographing anyone that is not a family member or friend. This is for the safety and comfort of all members.

Club representatives may, on occasion, take pictures to be shared on our private Facebook group or in club newsletters. Please email [gobstc@gmail.com](mailto:gobstc@gmail.com) if you do not want photographs of you or your child to be posted or shared for these purposes.

### **Failure to Comply**

Failure to comply with the policies in this document may result in suspension of privileges or termination of membership as determined solely by the Board of Directors.

### 3. Guest and Event Policies

#### Guests

Members may invite guests (individuals who are not currently members of BSTC) to attend the Club with them. Members are responsible for their guests and must ensure they abide by the rules. An adult member must be present at all times while hosting a guest at the Club. Any one individual may not be a guest more than five times during one summer season. **No more than 5 guests** may be invited by one family at a given time unless a Private Event is approved by the Board (see below).

Guests must sign-in with a staff member, accompanied by the hosting member. They will be provided a white guest wristband that is to be worn and visible at all times. In order to obtain a red (shallow end) or blue (deep end) wristband, children must pass a swim test, administered by a lifeguard. See wristband section above for more information.

#### Guest Fees

Guest fees are \$15 per guest and can be paid for upon arrival or ahead of time. Members may also purchase 10 packs of guest passes for \$100 at any time. (Both through your member account payments page). Children 3 years of age and younger are free.

Special arrangements for out-of-town houseguests must be made through the Board of Directors. The following special rates apply: \$40 per week, \$120 per month, or \$250 per summer. Email [gobstc@gmail.com](mailto:gobstc@gmail.com) to arrange.

#### Caregivers

Additional caregivers (such as grandparents or a nanny) may be included in a family's membership, provided that a maximum of two adults named in a single membership are allowed in the Club at a time. If more than two adults are present, the additional adults are considered guests and the normal guest fee applies.

#### Private Events

Members may host larger events at the Club with permission from the Board. An [Event Contract](#) must be completed and approved (email [gobstc@gmail.com](mailto:gobstc@gmail.com)) for such events. Additional fees apply for very large parties and events outside of normal operating hours.

## 4. Pool Rules & Regulations

### Facility Schedule & Access

The Big Pool and Kiddy Pool are open during all club hours 12-8pm, with the following priority restrictions:

Swim Team (Big Pool): 2 lanes will still be open for free swim

- Wednesday: 6:30 PM – 8:00 PM
- Sunday: 10:00 AM – 11:30 AM (adult lap swim time)

**Wristbands:** All members and guests must wear a visible wristband to enter the pool areas.

### Safety & Supervision

**Lifeguard Authority:** Lifeguards have full authority to require swim tests or restrict pool access to ensure safety.

**Kiddy Pool:** No lifeguard on duty. Children must be supervised by an individual at least 14 years old.

**Equipment:** Strollers, tubes, balls, floats, and toys are prohibited on the pool deck and in the Big Pool.

### Swim Tests

Tests are performed only when at least two guards are on duty for all swimmers under age 14. Children who have not passed a swim test are not allowed in the pool without a parent or adult caregiver within arm's reach.

#### **Shallow End Test (Red Wristband)**

Red wristbands will be given by the lifeguards after a child has demonstrated the ability to swim from one side of the pool (shallow end) to the other without touching the bottom. Those with red wristbands are required to have a parent or adult caregiver within arm's reach while in the deep end.

#### **Deep End Test (Blue Wristband)**

Blue wristbands will be given by the lifeguards after a child has demonstrated the ability to swim 25 yards of freestyle, followed by treading water for 2 minutes. Those with a blue wristband are able to be in any area of the big pool on their own.

## Hygiene & Health (Per Board of Health)

### **Potty Training**

*Big Pool:* Children must be potty trained. Diapers and swim diapers are strictly prohibited.

*Kiddy Pool:* Non-potty-trained children must wear a swim diaper or tight-fitting rubber pants.

**Accident Policy:** Per Board of Health, any fecal accident requires an immediate, multi-hour closure for full water filtration.

**Attire:** Only proper bathing suits are permitted.

**Health:** Persons with communicable diseases, open cuts, or bandages are not permitted in the water.

### Conduct & Diving

**Prohibited Actions:** No running, jumping close to corners, throwing, or horseplay.

**Diving:** Diving is prohibited in the shallow end and the Kiddy Pool. All jumps/dives must be front-facing, aimed outward, and performed from a standing start (no running jumps). "Kitty-corner" diving is prohibited.

**Kiddy Pool Eligibility:** Limited to children under 8 years old AND under 50 inches tall.

**Prohibited Items:** No glass containers, food, alcohol, gum, or tobacco within gated areas.

**Furniture:** Lounge chairs must remain on the pool deck and may not be moved to other areas of the property.

### Weather & Special Needs

**Inclement Weather:** The pool will close immediately if lightning is seen or thunder is heard. It will remain closed until 30 minutes after the last occurrence.

**Accommodations:** Please bring any special needs or requests to the lifeguard's attention for consideration.

## **5. Tennis Courts**

### **Facility Schedule & Access**

Courts are open from dawn to dusk.

All courts are reserved for “Adult Use Only” after 5pm Monday-Friday and after 1 pm on weekends and holidays.

Children may use courts reserved for “Adult Use Only” if there are no adults waiting to play. If adults are waiting, children must yield the courts for adult use.

Courts may be reserved for special events such as lessons, matches or tournaments at the discretion of the Board of Directors. Please see the full tennis schedule on our website.

### **Conduct**

Players must wear sneakers.

No food, drink, gum, tobacco, snacks, slush, or ice cream permitted on courts.

No scooters or bikes.

If players are waiting for a court, all players are limited to 60 minutes for singles and 90 minutes for doubles.

## **6. Membership**

### **Corporate Membership**

The long term viability and success of the Club is dependent on a vibrant and actively engaged Corporate Membership. Corporate members are the voting Club members – they approve the annual budget, by-laws and club operations. Corporate members can hold a seat on the Board and cast their vote for the direction of the Club. We currently have 33 Corporate member families.

A family may apply for corporate membership after one full year as an Associate Member. Upon approval by the Corporate Members and Board of Directors, a transfer fee (equal to one year's dues) is paid to transition from Associate to Corporate membership status. All dues for future summers will include a 20% discount once Corporate status is confirmed. Corporate members are invited to attend the semi-annual Corporate Meeting (one in April and one in October). During these meetings, decisions are made and votes taken on the direction of the club moving forward. If you are interested in learning more about Corporate Membership, please email us at [gobstc@gmail.com](mailto:gobstc@gmail.com).

### **Waitlist Policy**

Individuals who wish to be added to the BSTC's waiting list must complete and submit the designated registration form. A non-refundable fee of Fifty Dollars (\$50.00) is required at the time of registration in order to be placed on the waitlist. Placement on the waitlist does not guarantee membership. When membership openings become available, individuals will be offered membership by email on a first-come, first-served basis, determined by the order in which completed registrations and required fees were received, and subject to the BSTC's membership capacity for that given year. If an individual on the waitlist is offered membership, they may elect to defer the offer to remain at the top of the waitlist for the following ONE year, for a deferment fee of Fifty Dollars (\$50.00). If there is no response to the offer and no fee paid, the account will be closed and the individual must rejoin the waitlist. BSTC reserves the right to determine the number of memberships available each year based on capacity and operational considerations. Any exceptions to this waitlist policy must be submitted to and approved by the Board of Directors.

## **7. Thank You!**

We are SO EXCITED to get this summer started, and hope you are all looking forward to it as well. Please reach out to us at [gobstc@gmail.com](mailto:gobstc@gmail.com) with any questions or concerns you may have now, or throughout the summer. Also, ideas and suggestions are always welcome, so let us know what you would like to see!