

Colony Swim Club Board Meeting Minutes

Date: July 15, 2026

Meeting Administration

- **Call to Order:** 7:00 PM
 - **Roll Call:**
 - **Present:** Paul, Ryan, Eugene, Oriana, Nate, Jim, Scott, Terry, Janeen
 - **Absent:** None
 - **Review and Approval of Minutes from June:**
 - **Motion:** Scott
 - **Seconded:** Eugene
 - **Vote:** 8-0 (Approved; Janeen arrived late)
 - **Member Comments / Members Present:**
 - Representatives from the non-profit organization *hopeislegit.org* attended the meeting to discuss the upcoming charity golf outing scheduled for July 30.
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Swim Team Update

- **League Meet Logistics:** The upcoming League Meet is scheduled for Saturday and Sunday. The pool facility will close early at 4:30 PM on Sunday to accommodate the swim team banquet.
 - **Communications:** Management will notify members regarding updates for items 29.5 and 52.
 - **Guest Access:** The facility will host an open league meet weekend, which will temporarily allow Northville members to utilize the pool.
 - **Future Planning:** The committee is targeting July 24th for next year's League Meet. Votes are currently being gathered from active swim team members to finalize the upcoming season's theme.
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Officer Reports

- **President**

- **Capital Improvements:** The President is compiling a comprehensive list of facility improvements to secure competitive quotes for the upcoming fiscal year. Targeted projects include upgrades to the basketball court, a new shed/outbuilding, and the installation of a pavilion in the party area.

- **Treasurer**

- **Financial Review:** Conducted a comprehensive review of all accounts. Members requesting copies of the latest account statements may contact treasurer@colonyswimclub.com.
- **Vendor Disbursements:** The club is transitioning vendors to ACH payments to expedite transactions and eliminate the administrative costs and overhead associated with mailing paper checks.
- **Ledger Adjustments:** Additional ledger accounts are being established to provide a more detailed breakdown of year-over-year operational costs.
- **Cashless Payment Status:** Implementation requires the installation of security cameras on the terminals to process cashless transactions safely. A test run is projected to launch within the next week.
- **Fence and Gate Project:** Structural anchors are approximately 2–3 weeks out from delivery. Pedestrian traffic will be temporarily rerouted while the anchors set.

- **Secretary**

- **Board of Directors (BOD) Elections:** Dispatched formal notifications seeking member volunteers to run for the three upcoming open board seats. Candidate bios will be compiled and distributed to the membership prior to next month's member meeting.

Committee Reports

- **Club Manager / Vice President**

- **Facility Maintenance:** A faulty pool light was successfully replaced on Saturday night. An additional pump was secured to mitigate standing water in the corner area. Damaged umbrellas were replaced, and signage was posted instructing members to contact staff for assistance with raising and lowering them. Standard parking lot weed whacking was completed.

- **Equipment & Infrastructure:** Installed motion-operated, rechargeable light fixtures in the shower stalls. Purchased a compact, rechargeable pool vacuum to improve deep well maintenance. A new Z-pack switcher is scheduled for installation this coming Monday.
- **Vendor Management:** Management is actively resolving a Cintas ordering discrepancy following the departure of the club's previous account representative.
- **Compliance & Safety:** Mounted the front entrance sign, successfully concluding the final action item from the recent fire inspection. Noted minor, intermittent issues with the boiler overheating, though the unit remains operational.
- **Member & Staff Relations:** Addressed a conduct infraction with a regular member regarding temper control, inappropriate language, and unauthorized assertions of authority over other members; a formal incident report will be filed. Extended recognition to the staff for exceptional performance, following multiple positive reports from the membership. Lifeguard Instructors (LGIs) have officially completed their certifications.
- **Personnel**
 - **Staffing & Payroll:** Payroll processing is fully up to date. The current pay structures for managers and LGIs are slated for an upcoming operational review. Noted that the upcoming Plymouth-Canton school start date may impact late-season pool hours.
- **Membership**
 - **MemberSplash Application:** The board is exploring options to enable expanded functionality within the MemberSplash platform.
 - **Waitlist Status:** The current club membership waitlist has reached 447 applicants.
- **Pool**
 - **Repairs & Maintenance:** Fischer valves require replacement and the filter tops are currently leaking. The pool will require a one-day closure to complete these critical repairs, to be scheduled around technician availability. Minor concrete remediation is also required over the deep well.
 - **Upgrades:** Securing professional quotes to permanently relocate pool equipment out of the basement. A plumbing company has been contracted to replace the secondary sump pump missed during initial facility repairs.
- **Grounds**
 - **Landscaping:** Trimmed vegetation along the driveway and parking lot perimeters to safely widen the drive. Patched areas of dead turf where a previous drainage repair

had caved in.

- **Pest Control:** Terminix completed a seasonal treatment for ticks and mosquitoes, with a follow-up application scheduled for August.
 - **Building**
 - **Facility Updates:** Placed mouse traps throughout the facility as a preventative measure. A new light fixture is scheduled for installation in the women's restroom, and the door handle on the family restroom will be replaced.
 - **Safety & Aesthetics:** Installing slip-resistant grip mats in the bathrooms to prevent falls. The board is evaluating painting options for the newly poured concrete.
 - **Systems:** The backup generator is confirmed fully operational; a controlled on/off load test will be executed prior to opening hours.
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Unfinished and New Business

- None present.
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Adjournment

- **Motion:** Paul
- **Seconded:** Scott
- **Vote:** 8-0 (Approved; Janeen left early)
- **Time of Adjournment:** 8:21 PM