

Colony Swim Club Board Meeting Minutes

Date: August 19, 2026

Meeting Administration

- **Call to Order:** 6:15 PM
- **Roll Call:**
 - **Present:** Nate, Jim, Janeen, Ryan, Paul, Terry, Eugene, Oriana, Scott
 - **Absent:** None
- **Review and Approval of Minutes from July:**
 - **Motion:** Janeen
 - **Seconded:** Paul
 - **Vote:** 7-0 (Approved; Oriana and Scott arrived late)
- **Member Comments / Members Present:**
 - **Members Present:** Adam Vincens, Robin Maslyk, Thomas Maslyk, Carolyn Dzialo, Linda Kissman (in spirit)
 - **Member Comments:**
 - Expressed a strong desire to preserve designated lap lanes exclusively for lap swimming.
 - Shared positive feedback regarding overall member satisfaction and facility operations.
 - Requested that official club rules be posted prominently on signs throughout the grounds.
 - Raised safety and aesthetic concerns regarding the condition of the flooring in the women's restroom.
 - **Condolences:** The Board extended formal condolences to Linda Kissman and her family.

Year in Review

- **Infrastructure & Capital Upgrades:** Successfully completed key mechanical projects including the installation of the emergency backup generator and replacement of Fischer valves. All newly installed subterranean infrastructure is under full warranty.
- **Future Capital Projects:** Potential upcoming projects being evaluated include replacing the water slide and upgrading the playground swing set.
- **Membership & Demand:** Reached a record-high waitlist. To manage list integrity, the board is evaluating the implementation of an annual waitlist maintenance fee.
- **Staff Performance & Operations:** Recognized the staff for an outstanding season marked by minimal water rescues. Noted potential reductions in operating hours during the local back-to-school week due to high school and college staff availability.
- **Departing Board Recognition:** Expressed sincere gratitude and recognition to three retiring board members for their years of distinguished service: Jim Voss (15 years), Janeen Baird (6 years), and Scott Strutton (3 years).
- **Departmental Year-End Highlights:**
 - **Pool Management:** Replaced several aging mechanical components in the basement to ensure operational stability.
 - **Treasurer:** Initiated the transition to cashless payment systems and implemented ACH processing for vendor disbursements to streamline financial transactions.
 - **Grounds:** Transitioned to new groundskeeping vendors, added targeted insecticide treatments, and removed problematic trees around the perimeter.
 - **Building:** Installed emergency generator, laid new carpet, executed minor cosmetic fixes, and commended members and staff for maintaining facility cleanliness.
 - **VP / Operations:** Authored a Board Position Descriptions onboarding document, passed the 5-year fire inspection, reconfigured the basement sump system to eliminate flooding risks, and passed the 3-year boiler

inspection.

- **Personnel:** Maintained high lifeguard standards while successfully lowering total seasonal payroll expenses compared to the previous year.
- **Membership:** Launched the MemberSplash application and closed the season with 442 applicants on the waitlist.
- **Secretary:** Upgraded domain nameservers for colonyswimclub.com and actively maintained website operations.

Election Results

- **Bylaw Amendment:** Approved a formal bylaw amendment permitting the automated digital tabulating of election ballots.
- **New Board Members:** Congratulated and welcomed newly elected board members Erika Myers, Nathan Hicks, and Mike Henry.

Swim Team Update

- **League Meet Schedule Adjustment:** Standard bylaws designate the league meet for the final week of July. A proposal was made to shift next season's league meet to July 24th, requiring majority consent from league club presidents.
 - **Motion:** Ryan
 - **Seconded:** Paul
 - **Vote:** 9-0 (Approved)

Officer Reports

President

- **Capital Bids:** Contacted concrete contractors to obtain quotes for several planned facility improvements: basketball court resurfacing, pad extensions for additional storage sheds, a pavilion structure over the grass inside the perimeter fence, and concrete pads for picnic areas.
- **Waitlist Maintenance Fee:** Proposed adding a \$50 non-refundable annual maintenance fee for waitlist applicants, assessed from post-season through year-end, with failure to pay resulting in removal from the waitlist.
 - **Motion:** Ryan | **Seconded:** Oriana | **Vote:** 8-0 (Approved; Nathan absent)

Vice President / Club Manager

- **Role Clarification:** Updating role descriptions and board expectations to allow the Vice President to step back from direct routine maintenance burdens.
- **End-of-Season Schedule:** Recommended opening at 3:30 PM Monday through Thursday during the final week due to back-to-school staff shortages; noted two additional lifeguards are needed for Friday.
- **Safety Enhancements:** Identified the requirement to install a physical barrier between the playscape and the pool area.

Treasurer

- **Financial Review:** Conducted a review of all accounts (detailed financial statements available upon request via treasurer@colonyswimclub.com).
- **Administrative & Insurance Status:** Continuing discussions with the IRS regarding a filing penalty waiver; successfully finalized payment for increased insurance premiums.

Secretary

- **Digital Communications & Systems:** Created 'All Adults' email communication segments and coordinated with MemberSplash to gate specific web pages based on account tags.

Committee Reports

Personnel

- **Staffing & Payroll:** Staff operations are running smoothly, and payroll processing remains on time.

Membership

- **Splash Cards:** Actively planning the rollout and distribution of digital/physical Splash cards for the upcoming season.

Pool

- **Operational Status:** Facility remains operational; official season closing is scheduled for September 14th.
- **Maintenance:** Currently awaiting delivery of a replacement sensor for the boiler.

Grounds

- **Infrastructure Projects:** Pool fence installation is scheduled for September.
- **Facilities Maintenance:** Irrigation sprinkler coverage issues are being addressed; evaluating repair or full replacement options for the shower tower.

Building

- **Facility Upkeep:** Routine preventative and minor operational maintenance ongoing.

Unfinished and New Business

- None present.

Adjournment

- **Motion:** Paul
- **Seconded:** Nate
- **Vote:** 8-0 (Approved)