Valley Aquatic League Bylaws Revised April 20, 2011 Page 1

I. The name of this league shall be, Valley Aquatic League.

II. Membership and Voting
   A. Member teams are: (updated 11/2024)
      1. Encore
      2. Forest Park
      3. Los Gatos Aquatics
      4. Los Ranchitos
      5. Rancho Rinconada Park & Rec
      6. Westgate

   B. Membership shall be limited to six (6) teams.
      1. A team wishing to fill an opening, shall present its request to the Board of Directors.
      2. Acceptance of a new team shall be by majority vote of all teams.
      3. Expulsion of a team shall be by unanimous vote of all other teams.

III. Purposes
   A. To promote interest and appreciation in the sport of swimming through a summer cabana club league program.
   B. To improve the swimming skills of participants.
   C. To provide a rewarding experience for beginning swimmers while still challenging more advanced swimmers.
   D. To promote healthy and friendly attitudes toward competition.
   E. To do the above in an atmosphere of friendliness, fairness, and good sportsmanship.

IV. Board of Directors
   A. The Board of Directors will function as the official leadership of the league.
   B. It shall handle all league business, functions, and responsibilities.
      1. If the treasury exceeds $4,000 after all outstanding expenses for the season are paid, the Board shall review the possibility of dividing the excess amount over $4,000 equally among the member teams.
   C. Each team shall elect a representative and alternate to the Board by its own method. Each team is allowed one vote and that vote may be cast by the representative or the alternate.
   D. Voting may be done through internet meeting applications, but in person is preferred, with the minutes reflecting the results of voting by each respective team. (Updated November 2024 for virtual meetings.)

1. Any issue raised to vote before the league failing to achieve the required majority outlined in Section XI fails to carry.
2. The preferred method of reaching decisions is by consensus.
3. When there is no consensus, decisions may be made by majority vote of teams present, except as provided in Sections II, B, 3; X, B, 2; and XI, F of these bylaws.

E. League Officers
1. Offices shall be President, Vice-President, Secretary, and Treasurer.
2. To be elected from representatives and alternates to the Board.
3. Election shall be by majority of teams present.
4. No two officers shall be from the same team.
    a) Exception: insufficient candidates to fill offices.
    b) Exception requires a two-thirds majority approval of teams present.
5. Nominees should consent to serve a complete term.
6. The term of office shall be two years or until officers are elected for the next term with a maximum of two (2) successive terms.
7. Officers shall assume their offices at the end of the meeting at which they are elected.
8. Elections should normally occur during the first calendar quarter meeting.
9. Vacant offices shall be filled by ad hoc elections by the Board as provided above.

F. Duties of officers:
1. The President shall establish dates and agendas and preside at Board meetings.
2. The Vice-president shall assume the duties of President in the absence of the President and serve as facilitator at meetings.
3. The Secretary shall establish that a quorum is present, when required, ascertain who will vote for each team, and keep accurate, objective minutes of each meeting.
    a) The secretary shall maintain a roster of team representatives and alternates.
    b) The Secretary shall also email minutes promptly after each meeting and email the agendas at least one (1) week prior to the next regularly scheduled meeting.
4. The Treasurer shall receive and dispense league funds, deposit league funds in a manner approved by the Board, and make timely, accurate reports to the Board as required.

G. The board shall meet at least quarterly at such times as it shall determine.
    1. At each meeting, the date, time, and place of the next meeting shall be determined.
    2. Special meetings may be called by the President.
        a) At least two weeks notice will be given.
        b) Shorter notice may be given at the discretion of the President when required by the urgency of the agenda.
        c) Member teams may request the President to call additional meetings.
    3. Only items on the agenda will be on the table for a vote. New business can be presented at the meeting to be voted on at the next meeting, unless urgency demands immediate action or unless all teams present agree to take immediate action.
    4. At all meetings, a majority of the member teams shall constitute a quorum.

V. Meet Schedule
    A. To be set by the Board as early as possible prior to the new season.
    B. Will include dual meets and end with a Championship meet.

VI. Swimmer eligibility and rosters
    A. Each swimmer must be a bona fide member of their respective teams.
    B. Roster lists
        1. To be exchanged among teams prior to the first dual meet, an alternate date may be established by the Board.
        2. Rosters are to include names, ages (per Section VII, G), and birthdates listed by sex and age group.
        3. May be updated during the season to reflect changes.
    C. Eligibility
        1. In all meets, a swimmer must swim in at least one (1) individual event to swim on a relay.
        2. Eligibility for Championships requires that a swimmer swim in at least two (2) league meets during the current season.
        3. No later than the league meeting prior to the championships any team may request a roster exemption to the 2 swim meet rule in (D) above provided that there is a quorum present to vote.
    D. Team sizes are limited to 135 swimmers, for all dual meets and Championships.
        1. Team member sizes are up to the discretion of the club and not limited in size; the 135 limitation applies only to dual meets and Championships.

2. Once each team's roster of swimmers is turned in for each dual meet and Championships, no changes are permitted unless approved by all the affected coaches.
3. In the event that the team size exceeds 135 swimmers, all meet rosters are to be filled on a first come, first swim, sign up basis.

VII. Swimmer age groups (separate divisions for boys and girls)
- A. 6 and under
- B. 7 and 8
- C. 9 and 10
- D. 11 and 12
- E. 13 and 14
- F. 15 to 18 (inclusive)
- G. A swimmer's age is his/her actual age on May 31 of each year.

VIII. Competition Events
- A. Medley Relay
  1. Order of strokes: backstroke, breaststroke, butterfly, and freestyle
  2. Butterfly
  3. Backstroke
  4. Individual Medley
     a) Order of strokes: butterfly, backstroke, breaststroke, and freestyle
     b) 50 Freestyle for 7-8
  5. Breaststroke
  6. Freestyle
  7. Freestyle Relay

IX. Scoring
- A. Dual meets
  1. Individual events: scored first - sixth places; 7, 5, 4, 3, 2, 1 points respectively.
  2. Relays
     a) First place = 8 points, Second place = 4 points and Third place = 2 points.
     b) No team can score First and Second place points regardless of finish and entry.
     c) In order to score points a team must have an eligible relay team entered in the event
- B. Championships

1. Individual events: scored first - tenth places; 11, 9, 8, 7, 6, 5, 4, 3, 2, 1 points respectively.
2. Relays
    a) Only the highest placing relay from each team may score.
    b) Scored first - tenth places; 22, 18, 16, 14, 12, 10, 8, 6, 4, 2 points respectively

X. Separation and Dissolution

A. A member team that leaves the league may forfeit all claims to league funds or other assets.
B. Dissolution of the league may be proposed by any two (2) member teams.
    1. Such a motion may be made at any properly convened meeting. If passed by a majority of teams present, it will be placed on the agenda of the next meeting.
    2. Passage of a motion of dissolution shall require a two-thirds (2/3) vote of all member teams.
    3. Upon dissolution, all league assets and liabilities will be shared equally by all member teams.

XI. Bylaw Changes

A. Proposed changes must be submitted in writing to the President three (3) weeks prior to the next
subsequent meeting.
B. The President shall include the proposed changes on the agenda of the next subsequent meeting.
C. The text of the proposed changes shall be distributed with the agenda of the relevant meeting.
D. Proposed changes may be discussed and/or amended at that meeting.
E. Proposed changes will be decided without further amendment at the next properly convened meeting.
F. Passage requires a majority vote of all member teams present in person, except Sections II, B, 3 and X, B, 2 of these bylaws which require a two-thirds (2/3) vote.
G. Approved changes are effective immediately.